

Summer Credit Recovery Application

This document records a learning plan that the student will undertake to demonstrate competency and recover graduation credit. It is also used to record a plan for Athletic Eligibility Recovery (Quarter 4 Grade Only).

Please turn to the back for an outline of the process and a description of each plan.

Student name _____ Year of Graduation/Grade ____ / ____

Course _____ Teacher _____

Current Grades:

Q 1 ____ Q 2 ____ Mid Ex ____ Q 3 ____ Q 4 ____ Final Ex ____ Final Grade ____

Type of Plan:

- | | | |
|--|--|---|
| <input type="checkbox"/> Grade and Credit Recovery | <input type="checkbox"/> Credit Recovery | <input type="checkbox"/> Summer Credit Recovery |
| <input type="checkbox"/> Alternative Learning | <input type="checkbox"/> Athletic Eligibility (Quarter 4 Only) | |

Explain the recovery plan. You may prefer to attach a copy of the plan.

If the plan involves OW, what is the name of the OW course? _____

Who is the teacher of record? _____

Where and when will the student work on the plan?

Who will support the instructional needs of the student?

This plan begins _____ This plan expires _____

Your signature indicates that you have read the plan and are in agreement with the terms.

Student _____ date _____

Parent _____ date _____

Teacher _____ date _____

Case Manager _____ date _____

Administrator _____ date _____

Plan Completion

Plan Completion Date: _____ New Grade: _____ Teacher Signature: _____

Summer Credit Recovery Application

Credit Recovery Process

1. A student, teacher, administrator, special educator, and/or counselor can initiate the credit recovery process.
2. In collaboration with the student, **the teacher completes** the Summer Credit Recovery Application.
3. If appropriate, special education is notified and asked to contribute to the development of the plan.
4. The application goes home for parent signature and is returned to the Curriculum Administrator.
5. A copy of the completed application is submitted to the student's administrator and counselor.
6. On successful completion of the plan, the teacher of record notifies the registrar.

Credit Recovery plans

Recovery:

This option is initiated by the teacher and student and used when a **final failing** grade has been awarded.

Grade and Credit Recovery. A plan is developed by the teacher and student that may include teacher generated materials and/or online lessons such as those provided by Odysseyware. Upon successful completion of the plan, the teacher incorporates the new grades into the student's cumulative grade for the course. The student recovers the credit and earns a passing grade for the class.

Credit Recovery. A plan is developed by the teacher and student that may include teacher generated materials and/or online lessons such as those provided by Odysseyware. Upon successful completion of the plan, the student recovers the credit for the failed class but the failing grade remains on the transcript.

Summer Credit Recovery. This option is open to students who fail a semester or year-long course with a minimum grade of 50%. Recovery takes place over the summer and must be completed before school resumes. A plan is developed by the teacher and student that may include teacher generated materials and/or online lessons such as those provided by Odysseyware. Upon the successful completion of the plan, the student recovers the credit for the failed class but the failing grade remains on the transcript.

Alternative Learning:

This option is initiated by an educational team (ex. IEP, 504, BEST) that includes the teacher, counselor, and administrator. The student no longer attends the class, but the teacher remains the teacher of record. The plan replaces learning that would have taken place in the classroom. The plan may include teacher generated materials, online lessons (such as those provided by Odysseyware), or a hybrid employing both.

Athletic Eligibility:

This option is initiated by the student athlete and teacher. Work takes place in the summer. The student recovers competency for quarter 4. The plan may include teacher generated materials and/or online lessons, such as those provided by Odysseyware. Upon successful completion of the plan, the grade will be adjusted. The student may not earn a grade greater than 60% for the recovered quarter.