

EXETER HIGH SCHOOL
Semester 1 Assessment Schedule and Information
January 2017

- Final assessments are an important course requirement for all students.
- Finals count 10% of the semester grade unless otherwise noted. 5% of final grade for full-year courses.
- Students must be present for these assessments at the scheduled time.
- The Assistant Principal in the Common's Office may grant excused absences for illness. See #7 below.
- Unexcused absences may result in a zero grade for the assessment portion of the semester grade.
- **STUDENTS MUST RETURN OR PAY FOR THE BOOK ISSUED TO THEM FOR A SEMESTER CLASS PRIOR TO TAKING THE ASSESSMENT.** Students not returning books will be issued the assessment during a make-up period selected by the teacher.

| SEMESTER 1 ASSESSMENT SCHEDULE | | |
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| Students may report to their first assessment classroom between 7:30 and 7:45 AM. Assessments will start at 7:45 AM. | | |
| <u>Tuesday, January 17</u> | <u>Wednesday, January 18</u> | <u>Thursday, January 19</u> |
| <u>Period 1 Assessment</u> 7:45 – 9:30 | <u>Period 3 Assessment</u> 7:45 – 9:30 | <u>Period 6 Assessment</u> 7:45 – 9:30 |
| <u>Period 2 Assessment</u> 9:50 – 11:35 | <u>Period 4 Assessment</u> 9:50 – 11:35 | <u>Period 7 Assessment</u> 9:50 – 11:35 |
| LUNCH 11:35 – 12:35 | LUNCH 11:35 – 12:35 | LUNCH 11:35 – 12:35 |
| <u>Period 5 Assessment</u> 12:40 – 2:25 | <u>Make-Up Assessments</u> 12:40 – 2:25 | <u>Make-Up Assessments</u> 12:40 – 2:25 |
| Bus Departs at 2:30 | Bus Departs at 12:00 Noon | Bus Departs at 12:00 Noon |

STUDENTS ARE RESPONSIBLE FOR PROTOCOLS LISTED BELOW:

1. Semester assessments will be administered to ALL students in ALL programs.
2. Assessments are to be an overarching demonstration of some or all semester skills and content.
 - Final Assessments count for 10% of a semester course.
 - Final Assessments for year-long assessments are divided 5% for the midterm and 5% for the final assessment. The final grade for a semester course will occur at the end of Quarter 2 or Quarter 4. The final grade for a year-long course will occur after Quarter 4.
3. Failure by a student to appear for any assessment will result in a zero grade on such assessment. If a student is late for an assessment, such student must secure an admission slip from an administrator PRIOR to appearing in the classroom. The student will not be granted additional assessment time unless approved on the admission slip from the administration. An **unexcused** absence from **any assessment** will be considered a **cut**.
4. **No student may be excused from an assessment room until the end of the assessment.**
5. Any student who has **three assessments scheduled during any one assessment day** may request that one of the assessments be administered at a different time, which would be designated by the class teacher. Any other requests to reschedule and assessment will be approved or denied by the students Assistant Principal. The student shall submit such written request **no later than January 10, 2017**, and shall include the **reason for the request** as well as other pertinent **documentation**. If approved, students will receive a "Semester Assessment Change Form" which must be signed by the class teacher and returned to their commons.
6. Any student's absence, based on health issues, must be reported by a parent to the student's commons office 30 minutes prior to assessment. All **Grade 9 & BEST Program** students Green Commons 775-8455; **Grades 10-12 A-F** Blue Commons 395-2519; **Grades 10-12 G-M** Purple Commons 775-8589; and **Grades 10-12 N-Z** Red Commons 775-8409.
7. Students who are excused for illness must make arrangements with their class teacher, immediately upon their return to school, to make-up their assessment(s).
8. **Students may not be in the hallways during assessment periods without a pass signed by a teacher.**
9. Students **may not** visit other SAU #16 schools during these assessment days. Any disruption at EHS or any visit to another school could be considered a suspendable offense.
10. **Cell phones, iPods, etc. shall not be permitted in the classroom during the assessment periods.**
11. In the event of a school cancellation or delay, the assessment schedule will resume at the point of disruption.
12. All SST students must attend their vocational classes if they do not have an assessment scheduled.
13. January 20 is the last day of the semester. Students are expected to attend their classes, including SST classes.