

THIRD DRAFT—March 8, 2017

## Exeter High School Principal Search

Public Announcement of Vacancy: Begins during the week of February 13, 2017.

Includes: Internal Posting; [www.edjobsnh.com](http://www.edjobsnh.com); [www.schoolspring.com](http://www.schoolspring.com); the New Hampshire School Administrators Association (NHSAA); New Hampshire Association of School Principals (NHASP); Departments of Education at UNH; Boston University; Lesley University; Harvard University; Boston College; University of Maine. Further information is available at [www.sau16.org](http://www.sau16.org). **Closing Date:** Friday, March 10, 2017.

**Search Committee Members Selected by the Exeter Region Cooperative School District (ERCSD) Board:** Beginning on February 22, 2017, members of the staff and community are invited to submit a “letter of interest” to serve on the Search Committee. These will be due in the Superintendent’s Office by the end of the business day on Monday, March 6, 2017. The Board will meet in non-public session at the SAU Office on Tuesday, March 7, 2017 to review submitted information and select committee members.

**Public Forum:** The ERCSD Board hosts two public forums to gather information from the staff, students, and community about “what they are looking for” in a new principal. Monday, March 13th, 2017 at 2:45 pm—Roy Morrisette Room--EHS; Monday, March 13, 2017 at 7:00 pm— Roy Morrisette Room--EHS. Some members of the Search Committee will be present.

**Additional Input:** The ERCSD Board invites written input from interested community and staff members and students relative to “what they are looking for” in a new principal. This should be submitted to the Superintendent’s Office by Monday, March 13th, 2017.

**Review of Applications:** Search Committee Members may review applications at the SAU 16 office. They will be available during normal business hours (8:00 am to 4:30 pm) from Tuesday, March 14, 2017 through Tuesday, March 21, 2017. On Wednesday, March 22, 2017 the Search Committee will meet to review applications and decide on interview questions.

**First Round Interviews:** Conducted by the Search Committee on March 27-29, 2017 with the goal of providing input on each of the candidates interviewed to the PP&C Committee before March 31, 2017

**PP&C Meeting:** Will be held on Tuesday, April 11, 2017 at 6:00 pm in a Non-Public Session prior to the regular School Board meeting. The Committee will review the input from the Search Committee before selecting candidates for a second round interview.

**Second Round Interviews:** Conducted by the PP&C Committee in a non-public session on Tuesday, April 18th, 2017. Finalists selected and announced on Wednesday, April 19, 2017.

**Site Visits:** Selected representatives from the Search Committee and PP&C Committee visit schools of finalists between May 1-5, 2017.

**Final Interviews: Tuesday, May 9th**—Staff and student interviews of finalists—**2:45 pm to 5:00 pm (scheduled to be determined). Public Reception for finalists—5:00 pm to 6:00 pm. Final interviews conducted by the ERCSD Board in public—6:00 pm to 9:00 pm. Non-Public School Board Meeting to follow. SAU Education Channel 13 will broadcast the final interviews.**

Board meets with Search Committee—following the public interviews. Board meets with the Superintendent in non-public session later that evening to select the top candidate.

**Announcement:** Public announcement of the new Exeter High School Principal is made no later than Friday, May 12, 2017.